

(PROPOSED) MINUTES

PAROLE QUALIFICATIONS COMMITTEE MEETING

November 4, 2020, at 2:00 p.m. EDT

VIA CONFERENCE CALL

DIAL 1 (888) 585-9008, ENTER PARTICIPANT PASSCODE 150-560-789#

The conference call is a public meeting and will be recorded.

The Parole Qualifications Committee (“PQC”) Chair, State Attorney Phil Archer, called the meeting to order at approximately 2:01 p.m. The following individuals were identified as present:

Phil Archer, State Attorney, Eighteenth Judicial Circuit, PQC Chair

Mark Ober, Former State Attorney, Thirteenth Judicial Circuit, PQC Member

Michael Adkinson, Sheriff, Walton County, PQC Member

Tommy Ford, Sheriff, Bay County, PQC Member

Larry Ashley, Sheriff, Okaloosa County, PQC Member

Lisa Martin, General Counsel, Commission on Offender Review

Monika Holden, Human Resources Administrator, Commission on Offender Review

Purpose of the Meeting.

The purpose of the meeting was to discussing scoring of applicants submitted by committee members for consideration for interviews, and to decide whether interviews are necessary to determine which applicants would be forwarded for consideration by the Governor and Cabinet.

Discussion.

State Attorney Phil Archer made a statement about the signed letter in support, on behalf of the Florida Prosecuting Attorneys Association, for Richard Davison. He didn’t make any personal recommendations and will remain fair and impartial.

Approval of October 8, 2020, minutes.

State Attorney Phil Archer moved to approve the minutes of the October 8, 2020, Committee meeting. Sheriff Ashley and Sheriff Ford seconded the motion. The vote was unanimous.

Selection of candidates

State Attorney Phil Archer moved to submit the final top three (3) scoring candidates, and not conduct interviews. Sheriff Ashley seconded the motion. The vote was unanimous.

The following candidates were selected:

- (1) Richard Davison;
- (2) Susan Whitworth; and
- (3) Cynthia Swier.

Scoring of candidates for selection of interviews

The Committee members scored each candidate whose names was submitted for consideration for an interview. Each committee member drafted a list ranking up to ten (10) applicants. The applicants were ranked from 1-10, with 1 being the highest rank. Each rank has a designated point score, and a score of 0 may be given by a committee member for any applicant not ranked on his list. The candidates were scored as follows:

Last Name	First Name	Adkinson	Archer	Ashley	Ford	Ober	Total
Aldridge	Carli				5		5
Banasco	Raul	7	5	5	8		25
Close	Natalia		1				1
Cueto	Melissa		2	4	3		9
Davison	Richard	10	10	10	10	10	50
Johnson	Antonio		3	3	1		7
Kissell	Kristine		6	6	4	4	20
McCray	William				6		6
Palmberg	Dale		7	2			9
Salimbene	Michael		4		2		6
Swier	Cynthia	9	8	8	7	9	41
Whitworth	Susan	8	9	9	9	8	43

Mr. Ober stated he received a phone call from Former State Attorney Jerry Hill, indicating his recommendation for Richard Davison.

Public Comments.

No public comments were received.

Meeting adjourned.

At approximately 2:14 p.m., the meeting was adjourned.

PREPARED AND SUBMITTED BY:

Monika Holden

Monika Holden
Human Resources Administrator
Commission on Offender Review

11/4/2020

Date